



# SCHOOL OF INDIAN LEGAL THOUGHT LIBRARY

## MAHATMA GANDHI UNIVERSITY

Surya Kalady Hills, S.H Mount P.O, Kottayam - 686 006

Phone: 0481- 2310165.

### APPLICATION FOR REPORTING LOSS OF BOOKS

Sir/Madam

The under mentioned book issued to me has been lost and I want to replace\* with new copy / deposit the replacement charges\*\*. The replacement copy / charges may kindly be accepted.

Name :

Membership No. :

Course & Batch :

#### **Particulars of the Book**

Call Number :

Accession Number:

Author :

Title :

Edition :

Publisher :

Year of Publication:

Place :

Date :

Signature of the applicant

#### **(For office use only)**

Price :

Price to be realized :

Due Date :

Fine if any :

Challan No. :

Date :

**LIBRARIAN**

\* Replace with the same edition of the book, if not available new edition is accepted with bill.

\*\* 3 times the price of the book has to be paid as the replacement cost. Pay the price to university using the payment gate way and give the receipt to SILT library.